

**CREDIT FLEXIBILITY OPTION
(CFO)
Avon High School**

Philosophy: Credit Flex awards credit based on competence. Research confirms that varying time and instructional methodology, while maintaining quality, can cultivate the kind of self-directed learning that is essential for success in postsecondary education and careers – and throughout life. The AHS credit flexibility plan is designed to focus on supporting and accelerating student learning and reflects the need for students' readiness for careers and college without remediation.

Eligibility: Any student entering grades 7-12 who:

- 1) Meets the established course pre-requisites
- 2) Demonstrates competency in the content area he/she wishes to study further.
- 3) Possesses sufficient skills or knowledge to be able to work independently.
- 4) Analyzes, synthesizes and evaluates information and resources.
- 5) Researches independently and completes learning activities on time.

Credit: All credit will have equitable value regardless of how it is earned. Student records and other documentation will not differentiate credit based on how it is earned. All college level courses that align with AHS courses will be accepted for high school credit, with the amount and type of credit awarded to be determined by the Credit Flexibility Committee. Equivalency for a Carnegie unit will be based on mastery of one year's worth of course content as described in Ohio's Academic Content Standards and Avon Local School District Standards. Students must meet established course pre-requisites for course level advancements.

Student Proposals:

Students, who elect to seek credit through a flexible credit option, will need to submit a course proposal in writing to their guidance counselor. The proposal must include:

- a) Clearly defined goals which are tied directly to Ohio's Academic Content Standards and Avon Local School District Standards. Clearly described activities which will lead to successful attainment of described goals. Academic Content Standards are located on ODE's webpage at www.ode.state.oh.us.
- b) Description and rubric for how the goals will be measured against Ohio's Academic Content Standards and Avon Local School District Standards in order to provide evidence of student learning.
- c) Timeline of proposed activities and measurements, including target date and time for final review.

Additional cost associated with student proposed activities, materials, and assessments for credit flexibility will be the sole responsibility of the student and his/her parent(s).

Upon approval by the Credit Flexibility Committee (HS Assistant Principal, HS Counselor, and HS department designee), a teacher of record will be identified and school guidance counselor notified that the student has been enrolled in a credit flexibility option. Assistant principal, student's parent(s), student and counselor will review and sign a credit flexibility contract, addressing any modifications or suggestions by the school.

The school reserves the right to alter the proposed timeline, and/or assessments required for flexible credit prior to signing the proposal and creating the agreement.

At the completion of the activities and/or assessments for the proposed flexible credit, the student will meet with the Credit Flexibility Committee and the teacher of record. The student will present the proposed evidence and will respond to any questions or requests for demonstration of skill and/or knowledge asked by the Committee. After hearing the student's oral evidence and/or examining evidence of learning, the Committee may: 1) grant credit and issue grade or 2) deny credit. The Committee will grant or deny credit and issue a final grade for the proposed credit within 10 school calendar days upon student demonstration of mastery.

Submission

Dates: Flexible credit request needs to be made to your Guidance Counselor no later than May 1st with notification of review by the Credit Flexibility Committee by May 30th. Initially for the 2010/2011 school year the deadline for application will be October 1, 2010 with notification of review by the Credit Flexibility Committee by October 31, 2010.

Drop Process: The school drop policy will be followed; refer to the student handbook. If a student is unable to complete the flexible credit due to illness (with medical excuse) or other good reason the Flexible Credit Committee may extend the time permitted or revise the requirements. With medical documentation the committee may also choose to revoke the application without posting a failing grade.

Athletic and
Co-Curricular
Eligibility:

Eligibility as adopted by the Board of Education also applies to all credit flexibility options. Student's Credit Flexibility Plans will be monitored each quarter to determine eligibility. The Flexible Credit Committee will issue a quarterly grade to determine eligibility. Once the Credit Flexibility Plan is complete it can no longer count towards eligibility.

Attempts: Students may only attempt the credit flexibility option once (1) for a particular course.

Grading: School grading scale and AHS grading policies will be followed. Final grade will be calculated into student's GPA.

Appeal
Process:

All appeals regarding denial of participation in the credit flexibility option or denial of credit in the credit flexibility option or issuance of a contested grade in the credit flexibility program will be placed in writing and submitted to the HS Building Principal within 10 school days.

The appeal will be decided by the H.S Building Principal. He will examine any student appeals concerning denial of participation in the credit flexibility option and/or denial of credit in the credit flexibility option. The decision of the H.S Building principal will be the final determination in the appeal process.

AVON HIGH SCHOOL
Credit Flexibility Option (CFO)
Proposal

The Credit Flexibility Option (CFO) is designed to focus on supporting and accelerating student learning and reflects the need for students' readiness for careers and college without remediation.

Student Name:

Grade:

Course Title:

Clearly and thoroughly explain your proposed course of study in the space below. Be sure to address the following questions below. Additional paper will need to be used for you to completely explain your proposal.

1. What are the goals and/or objectives that you want to learn?
2. How are these goals and/or objectives directly tied to all the state standards? www.ode.state.oh.us.
3. What activities will be completed to support your learning?
4. What will be your method of assessments? How do you propose showing mastery of your topic? Explain how your choice of assessments will be aligned to Ohio's Academic Content Standards.
5. Outline your timeline of study for this course. Be sure to include start date, activity dates, measurement dates, and final presentation date.

Proposal:

*Final Assessment will be reviewed by the Credit Flexibility Committee and teacher of record.

AVON HIGH SCHOOL
Credit Flexibility Option (CFO)
Credit Contract

Student Name: _____

Grade: _____

Course Title: _____

Option Type: On-line Student Proposal Post-Secondary

To be completed by Guidance Counselor at CFO contract meeting

Start date: _____

Notes:

End date: _____

Notes:

Students will be expected to work on their credit flex each week. Students will need to be in communication with their assigned teacher of record bi-weekly. Should bi-weekly communication not occur or student begins to show regular poor performance on activities, then the school reserves the right to require student attendance at school in a traditional classroom setting. Truancy regulations may be applied.

If the student is unable to meet timelines, then he/she may submit a request in writing to alter the timelines. The school reserves the right to revise the contract as requested, OR require student attendance at school in a traditional classroom setting.

Approval of credit is pursuant to the completion of the flexible course option requirements as outlined.

Student's Signature

(Date)

I approve my child's participation in CFO.

Parent's Signature

(Date)

Credit Flexibility Panel:

HS Assistant Principal

(Date)

Guidance Counselor

(Date)

(Teacher of Record)

(Date)

HS Department Designee

(Date)

MS Guidance Counselor
(if applicable)

(Date)